



# SRI SATHYA SAI INSTITUTE OF HIGHER LEARNING

(Deemed to be University)

## APPLICATION FOR RE-TOTALLING OF MARKS

The application will be considered **only within 10 days** from the date of receipt of the respective Semester Grade Cards by the Campus Office

End-Semester Examinations October 20\_\_ / April 20\_\_  
Supplementary Examinations August 20\_\_ / February 20\_\_

1	Student Name <i>(as found in the Original Grade Card)</i>	
2	Registered Number	
3	Campus of Study	
4	Academic Programme	
5	Re-Totalling of Marks is sought for	Paper Code: Title of Paper:
6	Photocopy of the Grade Card enclosed?	Yes / No
7	Combined Numeric Point obtained in the above Paper	
8	Active Landline / Mobile Number	
9	Active Email ID	
10	Correspondence Address	
11	<b>SBI Collect</b> <i>Please email the SBI Collect acknowledgement for payment of ₹100</i>	
	SBI Collect Reference No:	
	Date:	

Date

Student Signature

## INSTRUCTIONS TO APPLICANTS

I To apply for Re-totaling of Marks for more than one Paper, the applicant must submit a **separate Application Form for each Paper**.

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II The filled in application form must be submitted by hand or sent by post to:  
The Controller of Examinations, Administrative Office, Sri Sathya Sai Institute of Higher Learning, Prasanthi Nilayam – 515134, Sri Sathya Sai District, Andhra Pradesh.

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III Each application must be enclosed in a self-addressed envelope affixing a postal stamp for ₹5. This enables the office of the Controller of Examinations to send the communication directly to the candidate.

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**[Please click here to make the payment of ₹100 using SBI Collect](#)**

IV Please email the SBI Collect acknowledgement for payment of ₹100 for **EACH** Application for Re-totaling of Marks to the Controller of Examinations on [controller@sssihl.edu.in](mailto:controller@sssihl.edu.in)

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### OFFICE OF THE CONTROLLER OF EXAMINATIONS, SSSIHL

**Address:** The Controller of Examinations  
Administrative Office  
Sri Sathya Sai Institute of Higher Learning  
Prasanthi Nilayam – 515134  
Sri Sathya Sai District  
Andhra Pradesh

**Tel:** +91 8555 287 191

**Email:** controller@sssihl.edu.in

**Web:** sssihl.edu.in