



SRI SATHYA SAI INSTITUTE OF HIGHER LEARNING

(Deemed to be University)

Co-ordinator
Internal Quality Assurance Cell (IQAC)

SSSIHL/24-25/IQAC/13

6 September 2024

SSSIHL-IQAC First Quarter Meeting AY: 2024-25

Venue- Academic Council Hall, Administrative Office, SSSIHL, Prasanthi Nilayam

Time: 10:35 am, 31st August 2024

Members present:

University officers:

Prof. B Raghavendra Prasad, Vice Chancellor & Chairperson IQAC

Dr. Srikanth Khanna, Registrar

Dr. G S Srirangarajan, Coordinator IQAC & Controller of Examinations

Dr. Muralikrishna Molli, Deputy Coordinator IQAC

External experts:

Sri Rangarajan Krishnan, CEO, Five Star Business Solutions, Chennai- Attended online

Sri Prashanth Raju, Director and Chief Executive, Trayee Business Solutions

Ms. Janaki T, In-charge, Principal, Smt. Eswaramma High School

IQAC Internal Members:

Dr. Sripada Lakshminath, Assistant Professor, Department of Chemistry

Dr. (Mrs.) A Sumana, Assistant Professor, Department of Food & Nutritional Sciences

Dr. (Mrs.) C Prathibha, Assistant Professor, Department of Physics

Dr. Siddhartha R, Assistant Professor, Department of Languages & Literature

Dr. Sivakiran Gupta, Assistant Professor, Department of Humanities & Social Sciences



Sri K K Sai Anand, Assistant Professor, Department of Biosciences

Mrs. B Saisoujanyaakumari, Assistant Professor, Department of Education

Sri Nishikant Barodekar, Assistant Professor, Department of Performing Arts

Ms. V Mithula, Deputy Manager, Administration

Sri K V R K Bhargav, Deputy Manager, Administration

Sri Vemula Ajay Kumar, Deputy Manager, Examinations

Sri Bhushanam Rangasairaju, Assistant Manager, Administration

Advisors to IQAC:

Prof. Rani P L, Professor, Department of Languages & Literature

Dr. S Balasubramanian, Associate Professor, Department of Mathematics & Computer Science

Champions of NAAC steering teams (NST):

Criterion 2- Dr. Sai Shyam, Associate Professor, Department of Mathematics & Computer Science

Criterion 3- Dr. Sripada Lakshminath, Assistant Professor, Department of Chemistry

Criterion 4- Dr. B E Pradeep, Assistant Professor, Department of Biosciences

Criterion 5- Dr. Siddhartha R, Assistant Professor, Department of Languages & Literature

Criterion 6- Dr. Muralikrishna Molli, Assistant Professor, Department of Physics

Criterion 7- Prof. N Sivakumar, Director, Brindavan Campus- Attended online

Following members were not able to attend the meeting due to prior commitments:

Dr. Rama K Reddy, Former NAAC advisor (External expert)

Dr. (Mrs.) G Padmavathy, Assistant Professor, Department of Management & Commerce

Dr. Shailesh Srivastava, Associate Professor, Department of Physics (NST criterion 1 champion)



Ms. Behara Roopa Sri, Doctoral Research Scholar, Department of Mathematics & Computer Science

The meeting started with a prayer to Bhagawan.

The Coordinator IQAC welcomed all the members of the SSSIHL-IQAC team (henceforth referred to as IQAC) and the NAAC Steering Team champions (henceforth referred to as NST).

Submission of AQAR 2022-23

The Coordinator IQAC informed the members that the AQAR 2022-23 data was ready for submission by 25th May 2024 but the portal closed on 15th May 2024 and submission was missed. To avoid such a situation, Coordinator IQAC said that under the direction of Chairperson IQAC, AQAR 2023-24 preparation has already started and would be submitted by October 2024.

Quality Initiatives taken up by the Institute thus far

Coordinator IQAC emphasised on the fact that any initiative undertaken by the members of the Institute fraternity and which enhances quality is being enlisted as every member of the Institute has a significant role to play in enhancing the quality culture of the Institute.

The Coordinator IQAC enlisted all the initiatives taken up by the IQAC after the IQAC meeting held on the 13th January 2024. Few of the initiatives where the members elaborated on the activities conducted under the initiatives are listed below:

Leadership Team Meeting (Focus on CAS)

Elaborating on the CAS, Chairperson IQAC highlighted that fast track promotions are available for all the faculty under the new CAS, which will be rolled out very soon.

Dr. G Raghavender Raju, DHSS, appointed as Dean of Student Welfare

The members suggested that such appointments be made known to all the staff and faculty of the Institute and the administration agreed to send an email communication to all regarding the same.

Registration of the Sri Sathya Sai Students - Alumni Association

Ms. Janaki T enquired about the inclusion of students from Srimati Eswaramma Higher Secondary School in the association to which the Chairperson IQAC said that deliberations are going on about this.



Regarding a query from Dr. B E Pradeep on CSR grants from Industry, Chairperson IQAC informed the members that a CSR committee has been constituted comprising members from the Executive Council of Sri Sathya Sai Students which will take this forward. He also informed that work is going on to come out with a CSR brochure of the Institute and to appoint a CSR champion who will liaise with the industry.

Declaration of April 2024 ESE Results in 18 days

The members of IQAC team and NST congratulated the Controller of Examinations for this achievement.

Revised MOA sent to the UGC

Chairperson IQAC informed all the members about the submission of revised MoA of the Institute to the UGC after the UGC came out with fresh guidelines for Deemed to be Universities in June 2023, which mandated such a submission.

Revamped Admission Process implemented at SSSIHL

The Registrar explained in detail the revamped admissions process, which has done away with the admission test from academic year 2024-25 onwards. He apprised the members that paying fees and confirmation of student admission, including waiting list candidates, was completed before the start of the new academic year.

Sri Prasanth Raju enquired about the attrition rate of students this year.

Prof. Rani P L, advisor to IQAC, mentioned that the attrition in women's Campus has reduced to 8 students this year compared to 40-60 students in the previous academic year.

With AICTE approval, all Management & Commerce programmes shifted to Brindavan Campus and all Science programmes shifted to Prasanthi Nilayam Campus to bring in more synergy with better homogeneity and focus

Chairperson IQAC took this opportunity to thank the Sri Sathya Sai Central Trust and the authorities of the Brindavan Ashram for their continuous support in making this happen. He also appreciated the tireless efforts of all the members of the Institute fraternity in getting the AICTE approval and ensuring the smooth shifting of the programmes.

Introduction of 6 New UG Academic Programmes

Dr. B E Pradeep observed that the academic rigour of the programmes is attracting more students to the Institute.

Registrar shared with the members that akin to the UG programmes, PG programmes also will be launched in a similar way.



Implementation of the New Pay Scales - 7th CPC for Teaching Faculty and 10th PRC-AP for Non-Teaching Staff and Revised Fellowship for Doctoral Research Scholars and Post-Doctoral Fellows

All the members welcomed this initiative with a thunderous applause.

Chairperson IQAC thanked the Sri Sathya Sai Central Trust for making this happen.

Dispatched the CTAP, TAP and TAI Prizes to all Campuses (for the April 2024 ESE)

Prof. Rani P L, advisor to IQAC, shared that CTAP, TAP and TAI was a very special initiative, which touched the students and was received very positively. She expressed that this will motivate more students to perform well in the coming years.

Upskilling Workshop in Teamwork and Office Productivity for SSSIHL Staff

Prof. Rani P L, advisor to IQAC, suggested that in addition to upskilling non-teaching staff who are around 80 in number, there should be a best staff award also, to recognize the best performers among the staff members.

Chairperson IQAC said they have taken note of this and will work on these lines.

Constitution of SSSIHL Hostels Management Committee under the Chairmanship of the Dean of Student Welfare

The Registrar appraised the members about this initiative. He said that under the Chairmanship of the Dean of Student Welfare, the committee is reviewing all the processes in the Hostel. The committee will also study the facilities to be provided to the students, which will be uniform across all 4 Campuses.

Other initiatives:

Registrar updated the members about few more initiatives undertaken in the last few months:

- Introduction of laptops, feature phones and Wifi facility for students
- Constitution of a Human Resource (HR) team led by HR consultant Sri Kota Sivakumar. This team will review and formulate the HR policies for the faculty and non-teaching staff of the Institute

Dr. Sai Shyam updated the members that one smart classroom per campus is being set up for optimal utilization of manpower across campuses.

Sri Nishikant Barodekar updated the members about the activities conducted by Department of Performing Arts (DPA) as part of the MoU signed with All India Institute of Speech and Hearing (AIISH)



Chairperson IQAC stated that they would review all the MoUs signed by SSSIHL.

He also said that the Institute is exploring the option of sending faculty of DPA to Anantapur Campus for taking music classes.

Dr. A Sumana informed the members that alumni provided free internships to the students of the Department of Food & Nutritional Sciences in the just concluded academic year 2023-24.

Dr. B E Pradeep informed the IQAC that in a recent conclave in Hyderabad with industry experts, 2 organizations have expressed their willingness to work with SSSIHL for paid internships and paid PhDs.

Sri Rangarajan Krishnan appreciated the initiatives of revamping of the admission process and shift of Department of Management & Commerce to Brindavan Campus and Science Departments to Prasanthi Nilayam Campus.

Activities in Pipeline

Coordinator IQAC then enlisted the following activities, which are in the pipeline:

- Relook at the select Institute Policies
- Draft SSSIHL Protocol for Conduct of Meetings
- Proposals for conducting Grama Seva with 100 % participation of the students
- Review of Teaching Quality Feedback (TQF)
- Proposed OBE workshop during Dasara 2024
- Constitution of Sports, Cultural, Mental Wellness and Domain Clubs
- Academic and Administrative External Audit
- Launch of revised CAS for faculty of SSSIHL
- Activating the Student Grievance Redressal Committee and Constitution of the Equal Opportunity Cell
- Health Insurance and Group accident insurance coverage for the employees of the Institute
- Involving Students in the Quality Assurance Process
- Streamlining Maintenance Procedures of the Institute

Any Other points

Other Quality Enhancement Initiatives

Chairperson IQAC apprised the members that the Institute is exploring the possibility of providing laptops to students who are not able to afford their personal laptops.



Dr. Sai Shyam highlighted the need to have more classrooms in Prasanthi Nilayam Campus, which was seconded by Dr. Siddhartha.

Chairperson IQAC said that the Institute is exploring steps like flexible wall-based classrooms, shifts system for classroom utilization etc.

Prof. Rani P L had the following points:

- Optimization of Human Resource should be achieved by making faculty teach identical courses across campuses. Chairperson IQAC said that it is already happening in the campuses.
- Tracker of all major events and meetings created by Coordinator IQAC was appreciated and suggestion was provided that this tracker should be formalized.
- Enlisting 27 National commemorative days by IQAC was appreciated and suggestion was given that Campuses can share the celebration of these commemorative days amongst themselves.
- Need for synergy between the student council, student committees and newly formed student clubs.
- Faculty recruitment process should be faster from application to appointment. Chairperson IQAC suggested that the departments can take time to select faculty in the specific niche areas of the department to promote better research. He said that to fill the vacancies till the department finds an appropriate candidate, they can recruit faculty members on contract basis.
- Setting up of the Central Equipment Instrument Maintenance Facility.

Dr. Prathibha suggested that the doctoral thesis could be brief and not voluminous to which Chairperson IQAC said that if every research scholar targets publication of 6 research papers, this is possible.

Sri Prashanth Raju highlighted the need to adopt traditional attire for convocation as part of the decolonization initiative of the Government of India.



Action Items

Action Item	Person(s) responsible	Due Date
Rolling out of new CAS	Admin	20 Sep 2024
Relook at select policies of SSSIHL	Admin	31 Oct 2024
Institution of best non- teaching staff performance award policy to be drafted	Admin	By 2nd quarter IQAC meeting
Appointment of HR consultant and HR team and formulation of HR policies for the faculty and staff of the Institute	Admin	Work-in-progress
Review of all MoUs signed by SSSIHL	Admin with Deans and HoDs	By 2nd quarter IQAC meeting
Sending faculty of DPA, PSN Campus to Anantapur Campus for taking physical classes	Coordinator IQAC to inform Faculty of DPA to come out with a plan of action as directed by Chairperson IQAC	15th Oct 2024
Policy document to be evolved on industry provided stipends for student-internship programmes	Coordinator IQAC to inform Deans, HoDs and Placement Officer as directed by Chairperson IQAC	15th Oct 2024
Provide laptops to students who are not able to afford their personal laptops	Coordinator IQAC to inform the Deans, Directors and HoDs to evolve a policy as directed by Chairperson IQAC	By 2nd quarter IQAC meeting
Formalize the tracker of all major events and meeting of the Institute	Coordinator IQAC and Registrar in consultation with the Leadership team	Work-in-progress



Setting up of an Engineering team to take care of the maintenance of technical equipments of the Institute	Policy to be evolved by Admin and Directors- Coordinator IQAC to inform the directors about this action item as directed by Chairperson IQAC	Academic year 2025-26
Adoption of traditional attire for Convocation based on the Government directive	Admin	Academic year 2025-26
Upgradation of academic and residential infrastructure across all Campuses	Vision document is being prepared by Deans, Directors and HoDs	15 Sep 2024
Draft SSSIHL Protocol for Conduct of Meetings	Admin	Work-in-progress
Constitution of Quality Circles for Quality Enhancement	Coordinator IQAC will inform HoDs as directed by Chairperson IQAC	15th Oct 2024

The meeting concluded with a prayer.

COORDINATOR

Internal Quality Assurance Cell
Sri Sathya Sai Institute of Higher Learning
(Deemed to be University)
Vidyagiri, Prasanthi Nilayam
Sri Sathya Sai District, A.P. - 515 134
India

Signature and Seal of IQAC Coordinator
Dr. G Srinivas Srirangarajan
Assistant Professor, DMC &
Coordinator, IQAC

Annexure 1- Attendance sheet

Annexure 2- Power point presentation

VICE CHANCELLOR

Sri Sathya Sai Institute of Higher Learning
(Deemed to be University)
Vidyagiri, Prasanthi Nilayam
Sri Sathya Sai District, A.P. - 515 134
India

Signature and Seal of IQAC Chairperson
Prof. B Raghavendra Prasad
Vice- Chancellor &
Chairperson, IQAC