



# SRI SATHYA SAI INSTITUTE OF HIGHER LEARNING

(Deemed to be University)

## APPLICATION FOR MIGRATION CERTIFICATE

The application must be sent and forwarded through the **Director of Campus**

1	Applicant Name (as registered with the Institute)	
2	Year of first admission to this Institute	
3	Campus of first admission to this Institute	
4	Last examination appeared at this Institute Registered Number: Month & Year of Examination:	
5	Whether the candidate has received her/his Degree Certificate If 'Yes', the year of registration for the Convocation & receipt of Degree Certificate	
6	The University / Institution to which the candidate proposes to join	
7	Address to which the Migration Certificate should be posted Full, complete postal address, including the town/city, PIN code, district and state	
8	Active Landline / Mobile Number	
9	Active Email ID	

Place:

Date:

Student Signature

### Declaration by the Director of Campus

I have no objection to a Migration Certificate being issued to the candidate. The Leaving (Transfer) Certificate has been issued to the candidate whose conduct has been satisfactory throughout.

*(Please specify if the candidate has been debarred from taking any examination)*

Campus Office Seal and Date

Director of Campus Signature

### **INSTRUCTIONS TO APPLICANTS**

I **No fee is charged** for issue of Migration Certificate.

Incomplete applications will be rejected. **No correspondence will be made on this matter.**

II The filled in, completed application form and supporting documents must be submitted by hand or sent by post to **the Director of the SSSIHL Campus where she/he studied.**

For contact information, visit the [Contact Us](#) page of the SSSIHL website.

- III
- a) Applicants are required to send a self-addressed envelope along with the application.  
The Institute requires this in order to send the Migration Certificate back to the applicant by post.
  - b) The name of the applicant, along with the full, complete postal address, including the town/city, PIN code, district and state must be clearly written or typed on the envelope. (**Reference: Item 7**)
  - c) Stamps totalling ₹41 must be affixed on the top right-hand corner of the envelope. This will ensure safe delivery of the document by India Post, via Registered Post with Acknowledgement Due.  
Students of foreign nationality may affix appropriate postage for an envelope weighing 100-120 g.

#### For Institute office use only

All the above particulars are correct	
Migration Certificate No.	
Date of Issue	

### Controller of Examinations

#### OFFICE OF THE CONTROLLER OF EXAMINATIONS, SSSIHL

Address:	The Controller of Examinations Administrative Office Sri Sathya Sai Institute of Higher Learning Prasanthi Nilayam – 515134 Sri Sathya Sai District Andhra Pradesh	Tel: +91 8555 287 191
		Email: <a href="mailto:controller@sssihl.edu.in">controller@sssihl.edu.in</a>
		Web: <a href="http://sssihl.edu.in">sssihl.edu.in</a>